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| Meeting Name Meeting minutes | |
| Location: | South Metropolitan TAFE, Thornlie Campus – Room 8G23 |
| Date: | Date |
| Time: | Time |
| Attendees: | Richard Pountney, Joshua Ferguson |

# Discussion Details

1. <Include Here Your Class Names>
2. <Describe the details of each of the attributes in classes you will be modeling on the UML diagram>
3. <Describe the details of each of the attributes in classes you will be modeling on the UML diagram>

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| --- | --- | --- | --- |
| Action Items | Owner(s) | Deadline | Status |
| [Action item] | [Name(s)] | [Date] | [Status, such as In Progress or Complete] |
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